

HARI VIDYA BHAWAN

SESSION- 2020-2021

Subject- Business studies (054)

Class -12th

Worksheet-1

Chapter-1 Nature & Significance of Management

Multiple choice Questions.

Q.1.Coordination is.....

- A. The essence of management
- B. Function of Management
- C. An objective of Management
- D. None of the above

Q.2. Vinod Ltd. Target production of 25000 units in a year. Production Manager was able to achieve this target but at a higher production cost in this case, manager is.....but not

- A. Effective but not efficient .
- B. Efficientbut not effective.
- C. Efficient but not honest
- D. None of these.

Q.3. Providing facility of school and hospitals is the.....objective of management.

- A. Organisational objective
- B. Social objective
- C. Personal objective
- D. None of these

Q.4. "Management is life giving element in every business ,without it the resources of production remain resources and shall never become production." comment. (refer page no. 16. explanation of importance management)

Activity- Write something about Management in own words .

HARI VIDYA BHAWAN
Class-XII (2020-21)
Subject : English
Assignment-1

Writing (Do the following work in fair notebook.)

Q1. Draw the format of the notice writing and write its important points.

Q2. You're Ravi/Rachna. As the president of the cultural forum of your school you have organized an inter-school orchestra [competition on the occasion of the silver jubilee celebration of your school. Write a notice in about 50 words informing the students of your school about this competition.

Literature (Do the following work in English assignment book itself)

Q1. The story ' The Last Lesson' tells you that the town is occupied by foreign rulers. Give three examples from the story to illustrate this.

Q2. How has the author portrayed the village people? Describe with examples.

Note : For the above given questions, students can take help from the book provided – 'Assignments in English Core'