

HARI VIDYA BHAWAN

Subject: English

Class-IX

Work sheet-72

Chapter 4 Reported speech(Grammar)

(Revision Practice worksheet)

DATE:- 19/02/2021,

Instructions to be followed:-

- 1. From now onwards students do your worksheets in your particular subject notebook respectively. Don't use rough sheets, old copies or anything else. All the stationary shops have already opened. So you can purchase it.***
- 2. All the students must complete their worksheets as periodic test marks will be given to those who completes it else you will have to go through pen paper test after the school reopens.***
- 3. Read each and every topic (which will be given in worksheets) of the chapters from NCERT books.***
- 4. All the students must purchase NCERT books as it will help you to understand the chapters.***
- 5. If you have any query related to worksheet, ask your queries in whatsapp group between 8:00 am to 03:00pm.***

Complete the sentences in reported speech. Note the change of pronouns in some sentences.

1. She said, "Go upstairs."
→ She told me
2. "Close the door behind you," he told me.
→ He told me
3. "Don't be late," he advised us.
→ He advised us
4. "Stop staring at me," she said.
→ She told him

5. "Don't be angry with me," he said.
→ He asked her
6. "Leave me alone," she said.
→ She told me
7. "Don't drink and drive," she warned us.
→ She warned us
8. "John, stop smoking," she said.
→ She told John
9. "Don't worry about us," they said.
→ They told her
10. "Meet me at the cinema." he said.
→ He asked me

Q 2. Look at the comic strip and complete the passage given below.



The child called out to his mother to (a) The mother replied that (b) She asked her son if (c) Her son replied in the affirmative. He added that (d) The mother then wanted to know what (e) The child informed her (f)

Hari Vidya Bhawan
Worksheet-72
Class-IX
Subject- Information Technology

Date:-19.2.21

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Revision worksheet

Multiple choice questions

- 1.The power point view that displays only text (title and bullets)is:
a) Slide show b) Slide sorter view
c) Notes page view d) Outline view
- 2._____ is not the way in which you can view the presentation.
a) Slide b) Custom show
c) Current slide d) All of the above
3. Which file format can be added to a Power Point show?
a) .jpg b) .gif
c) .wav d) All of the above
4. All the formulas start with
a) = sign b) # sign
c) \$ sign d) None of the above
- 5.The default page orientation in Excel is
a) Portrait b) Landscape
c) Horizontal d) None of the above
- 6.The extension of MS-Excel file is
a) XSL b) XLXS
c) XLSX d) XLLS
- 7.Word supports the borders and shading like:
a) Text border b) Page border
c) Shading d) All of the above
- 8.Harshul has created a document and now in some parts of the document's text he wants to apply the same type of formatting: Bold, Underline, Font size 14 and color red. He can do it by:
a) Using format painter b) Using paint brush
c) Using cut copy paste d) Using Windows
- 9.The course which helps to learn the position of keys on the keyboard is
a) Introduction course b) Beginner course
c) Experience course d) Advanced course
10. Preeti _____ a passion for reading.

- a) having b) has
c) have d) gets
11. Which of these is not an input device?
a) Microphone b) Scanner
c) Webcam d) Headphone
12. _____ displays the contents of the active cell and can also be used to enter and edit data.
a) formula bar b) address bar
c) scroll bar d) none of the above
13. Which is not a factor of building self-confidence?
a) Social b) economical
c) Physical d) Cultural
14. Which button is not present in quick access toolbar by default in MS EXCEL?
a) save b) underline
c) undo d) redo
15. Spelling and grammar option is present in which tab?
a) references b) review
c) proofing d) language
16. Which key is called toggle key?
a) Shift key b) Ctrl key
c) Caps lock key d) Alt key
17. How much do I have to pay for _____ laptop?
a) a b) an
c) the d) none
18. Swati is reading an English paragraph and while reading she found some difficult words. What feature she should use to find the difficulties?
a) Spell check b) Grammar
c) Find & Replace d) Word Thesaurus
19. What is the default left margin of word document?
a) 1" b) 1.25"
c) 1.5" d) 2"
20. Bulleted list are also known as
a) Unordered b) Ordered lists
c) Definition list d) none of the above
21. By default the Excel texts are
a) Left aligned b) Right aligned
c) Center aligned d) None of the above
22. You can insert a picture using the Insert Picture command located on the Insert tab and in some _____.
a) Placeholder b) Styles
c) Themes d) None of the above
23. Placeholder is a
a) Title bar b) Object area
c) Data area d) All of the above
24. To run a Power Point presentation press
a) F4 key b) F5 key
c) F6 Key d) F7 Key
25. Which button is not present in quick access toolbar by default in MS EXCEL?
a) Save b) underline
c) undo d) redo
26. Word supports the borders and shading like:
a) Text border b) Page border
c) Shading d) All of the above
27. Babies when they are hungry.
a) cry
b) cries
c) cried
d) are crying
28. Janeher blue jeans today, but usually she wears a skirt or a dress.
a) wears
b) wearing

- c) wear
 - d) is wearing
29. Sorry, you can't borrow my pencil. I..... it myself.
- a) was using
 - b) using
 - c) use
 - d) am using
30. The phone Can you answer it, please?
- a) rings
 - b) ring
 - c) rang
 - d) is ringing
31. is a communication platform developed by Google which includes messaging video calling, Voice calling?
- a) Google Talk
 - b) Google Chrome
 - c) Yahoo! Web Messenger
 - d) Google hangouts
32. To access a secure website, we must access the website whose protocol is
- a) htp
 - b) https
 - c) http
 - d) html
33. What is default left margin of a word document?
- a) 1"
 - b) 1.25"
 - c) 1.5"
 - d) 2"
34. The total area in chart is called.
- a) Plot area
 - b) Data area
 - c) Chart area
 - d) None of these
35. Which of the following is a type of a slide animation?
- a) Flash Once
 - b) Typewriter
 - c) Fly From top
 - d) All of these
36. Which of the following option is not located in the Workbook views group?
- a) Page break preview
 - b) Page orientation
 - c) Page layout
 - d) Custom view