

**HARI VIDYA BHAWAN**  
**SESSION- 2020-2021**  
**Subject- Front Office Operation**  
**Class – 11<sup>th</sup>**  
**Worksheet – 33**

**Revision Worksheet – 9**

**General Instructions :-**

1. Complete these worksheets in Subject Notebook.
  2. Complete this worksheets as your Final Term Examination. Marks would be given to those who complete it else you will have to go through pen paper test after the school reopens.
  3. If you have any query related to worksheets ask your queries in whatsapp group between 8:30 am to 3:00 pm.
  4. See video link/Video no. <https://study.com/academy/lesson/types-of-sentences-simple-compound-complex.html#lesson> , (<https://youtu.be/VjdlraonW2s>) and book pdf (shared on the whatsapp group) in every worksheet as it will help you to understand the topic.
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**1) Answer the following Questions :-**

- a. Explain the process of individual reservation.
- b. How many types of reservation? Explain them.
- c. Explain the modes of reservation.
- d. Explain the procedure of group reservation.
- e. Explain different types of reservation reports.