

# **HARI VIDYA BHAWAN**

**Session- 2020-2021**

**Subject- Business Studies (054)**

**Class -12<sup>th</sup>**

**Worksheet-38 ( Revision)**

**Chapter-1 to 6**

## **General instruction :**

- **Solve the worksheet in your Fair Subject Note Book.**

**Q.1. Rohan, Sohan and Mohan are three friends they work in same company . One day they were having a conversation . when Rohan said I have purchased two new machinery and it has become very difficult to motivate workers at shop floor to use these machines.**

**Sohan said I am facing problem in finding the exact number and types of employees for my department.**

**Mohan said I am have decided the long term plans of organisation and I am responsible for the overall welfare of the organisation.**

**(i) Identify different level of management these friends belong to.**

**Q.2. Your father has retired as the director of manufacturing company.**

**At what level of management was he working ? what functions do you think he was performing at that level.**

**Q.3. Rama has recently signed AMV Ltd., a company manufacturing refrigerators.**

**He found that his department was under- staffed and other departments were not co-operating with his department for smooth functioning of the organisation. Therefore, he ensured that his department has the required number of employees and its cooperation with other department is improved.**

**(a)Identify the level of management at which Rama was working.**

**Q.4. Explain following Principles:-**

- Unity of Command**
- Unity of Direction**
- Division of work**

- iv. **Scalar Chain**
- v. **Equity**
- vi. **Order**
- vii. **Authority and Responsibility**
- viii. **Stability of Tenure of Personnel**
- ix. **Initiative**
- x. **Esprit De Corps**

**Q.5. Coordination is the essence of Management . Explain .**

**Q.6. Explain Process of Planning. Draw a format.**

**Q.7. Explain Organising Process. Draw a format.**

**Q.8. Explain Staffing process.**

**Q.9. Explain External sources of recruitment. Explain any six .**

**Q.10. Explain internal Sources of recruitment.**

**Q.11. What do you mean by Business Environment? Explain the features of Business Environment.**

**Q.12. Explain the dimensions of Business Environment.**

**Q.13. Explain the impact of Privatisation on industry and business in India.**

**Q.14. Explain any five of Government Policy changes on Business and industry in India.**

**Q.15. What do you mean by Planning? Explain its features .**

**Q.16. Planning is an important function of management. State any five reasons in favour of the statement.**

**Q.17. What do mean by functional and divisional structure. Write the difference.**

**Q.18. what do you mean by Delegation of Authority. Explain its importance.**

**Q.19. write the difference between Decentralisation and Centralisation.**

**Q.20. Training is beneficial for both for the organisation, as well as for the employee. Explain any benefit of training towards the organisation and towards employees.**

**Hari Vidya Bhawan**  
**Class-XII (2020-21)**  
**Subject : English**  
**Assignment-38**  
**Half Yearly Revision Worksheet -4**

**General Instructions**

1. Students you have to revise and practice the given assignment.
2. For answers refer previous worksheets from Worksheet 1 to 34.\
3. No answers will be provided for this worksheet in whatsapp group.

**Note : This worksheet is based on the revised English paper format.**

**Read the following questions and answer with the help of the options given:**

Q1 . Meaning of sudden strangeness.

- (a) feeling of strangers
- (b) feeling of shock
- (c) feeling of togetherness
- (d) feeling of brotherhood

Q2 .Name the author of “Ratrap”

- (a) J.K.Rowling
- (b) Selma lagerlof
- (c) Anees jung
- (d) Christopher Silvester

Q3 Why did Edla invite peddler to stay with her family?

- (a) to spend sometime with her
- (b) to share her feelings with someone
- (c) to share all the goodies
- (d) to be a guest on christmas

Q4. Why the person in the chapter “The Enemy” bleeding?

- (a) A Japanese prisoner injured
- (b) A soldier injured
- (c) An American prisoner injured
- (d) An American prisoner injured in a war

Q5 Why Jo want Mommy to be hit?

- (a) hates Roger
- (b) hates Mommy
- (c) Mommy hit her
- (d) Mommy wants Roger bad smell back

Q6. Who is Kriplani?

- (a) professor of the arts college Muzaffarpur
- (b) professor of the arts college Champaran
- (c) A government school teacher
- (d) A lawyer

**Do the following in 50 words:**

Q7 You are Head Girl/Boy of your school. Write a notice announcing of a Fitness week in school for classes IX to XII.

Q8 As school captain Abhinav Bindra of Golden Jubilee School, Noida, draft a notice regarding a historical trip to Rajasthan during the winter break.

# HARI VIDYA BHAWAN

Session- 2020-2021  
Subject- Political Science  
Class -12<sup>th</sup>  
Worksheet-38

## Chapter-3. India's Foreign Policy

### General instruction

- (I) Solve the worksheet in your subject Note Book. .
- (II) To solve this worksheet you can take help of the following link:

<https://youtu.be/suxFVopdLU8>

### QUESTIONS

- Q1. What was the objective of Nehru's Foreign Policy?  
(a) Save sovereignty, get after forge struggle.  
(b) Maintain territorial integrity.  
(c) Faster economic development.  
(d) All of above.
- Q2. Meaning of foreign Policy is:  
(a) With which one country maintains relations with other countries.  
(b) To participate in international political and economic activities.  
(c) Maintain relations with other countries in your own country's benefit.  
(d) All of above
- Q3. What is the McMahan line?
- Q4. What was the role of Jawaharlal Nehru in the formation of India's foreign policy?
- Q5. Analyse the three different views within India about the type of relationship India should have with the United States of America.
- Q6. Give two reasons behind the decline in Indo-American relations.
- Q7. Describe any two major objectives of Nehru's Foreign Policy. Objectives of Nehru's Foreign Policy.
- Q8. Elaborate any two principles of India's foreign policy.

